

**USAF TPD, SECTION II**  
**INFORMATION AND REPORTING INSTRUCTIONS FOR SUBJECT-MATTER EXPERT (SME) LEVIES**

**1. MAJCOM Levies for SMEs.**

a. MAJCOMs and separate activities are tasked to provide SMEs based on the relative number of Airmen assigned in a career ladder and special experience requirements required to develop tests. Send by-name levy information (to include SME's SSAN, duty telephone number, and e-mail address) to AETC A9 SAS/OSF and the servicing {military personnel section (MPS) to Military Personnel Flight (MPF)} not later than 8 weeks before the test development project date (unless specified otherwise in this document).

b. Each MAJCOM or separate activity is required to furnish AF active-duty personnel as indicated in the following schedule for the number of days shown on TDY (add authorized time for travel) to serve as SMEs in the construction of Air Force Promotion Tests. In addition, each MAJCOM or separate activity must ensure

1) Qualified MSGts are selected whenever available. Qualified SMSgts should be selected when no qualified MSGts are available. MSgt selects should be considered on a case-by-case basis when a qualified MSgt or SMSgt is not available.

2) Nominees do **not** have a spouse or immediate family member (defined as children, stepchildren, and siblings) eligible to take the tests scheduled to be written or who have any other relationships, such as in-laws or friendships, which they feel could place them in a potentially compromising situation.

3) Nominees must have been promoted to the current grade through the WAPS. When possible, avoid selecting the same individual for consecutive projects.

4) Nominees must not have an approved retirement date and must be available for the entire length of the TDY.

5) Each selectee is interviewed by the unit commander to ensure the member does **not** have any derogatory information that has the potential to discredit the promotion test development process.

c. **Request for Release from SME Levies:** Releases from levies and waivers of special experience requirements must be requested by memorandum or e-mail with all supporting rationale by the MAJCOM, separate activity, or TRW and sent to AETC A9 SAS/OSF e-mail [afoms.tea@randolph.af.mil](mailto:afoms.tea@randolph.af.mil) not later than 8 weeks before the test development project date.

2. **Levies for Learning Engineers.** When requested TRWs or other units must provide the **Learning Engineers**. Before reporting TDY to SAS, **Learning Engineers** should review the CDCs, plans of instruction (POIs), the latest SKT/CDC/STS compatibility critiques, and any current occupational survey data to identify areas of agreement or disagreement.

a. If a **Learning Engineers** in the grade of MSgt or above is not available, one of the following actions should be taken:

1) If TRWs (or other units) have a qualified substitute, submit the name and specific qualifications of the substitute to AETC A9 SAS/OSF with the request for release of the **Learning Engineers**. To be qualified, the substitute should be someone who has been directly involved in CDC development (and not just from a supervisory standpoint) for the particular AFS and who is knowledgeable of the concerns related to the CDC(s) being represented.

2) If there is no qualified substitute, notify AETC A9 SAS/OSF.

b. AETC A9 SAS/OSF will either accept the substitute (in which case no further action is required) or release the TRW (or other unit) from the levy.

3. **Selection of PFE SMEs.** For PFE test development projects, AETC A9 SAS/OSF announces SME requirements and nomination procedures by memorandum approximately 120 days before each project date. MAJCOMs and FOAs/DRUs use a command nomination process to nominate members to write the PFEs and USAFSEs. As a minimum, SMEs nominated for PFE and USAFSE projects must:

a. **Not** have an approved retirement date.

b. **Not** have a spouse or immediate family member (defined as children, stepchildren, and siblings) eligible to take the tests scheduled to be written and do not have any other relationships, such as in-laws or friendships, which they feel could place them in a potentially compromising situation.

c. Hold the grade of CMSgt.

d. Be available for the duration of the project(s) for which being nominated.

e. Be interviewed by their unit commanders to ensure they meet the above requirements.

f. **Requesting Release for PFE SME Levies:** Request for release should be sent by the member's unit commander to the Chief's Group and include justification. The Chief's Group will release the Chief from the tasking and provide a replacement to SAS/OSF via [afoms.tea@randolph.af.mil](mailto:afoms.tea@randolph.af.mil).

4. **TDY Funding.** SAS will fund the SME TDYs. The fund cites will be issued to the SMEs for each project date after all of the names are received from the MAJCOMs, separate activities, and TRWs. The fund cite covers travel, not to exceed the cost of the TR and per diem only. Any additional authorizations, such as rental cars or personal excess baggage, must be unit funded. If a member elects to drive a POV, he or she will only be reimbursed up to the cost of the government rate airfare. All hotel costs incurred during POV travel will be at the member's expense. All travelers are authorized only 1 day of travel to and from the TDY location (overseas travelers should contact SAS for additional travel information). Please ensure that SMEs and commanders are aware of these restrictions.

5. **Instructions for Processing SMEs.**

- a. Each MAJCOM shall provide AETC A9 SAS/OSF with the member's SSAN, DSN duty phone number, and e-mail address as a minimum.
- b. Upon receipt of SME names, SAS forwards reporting instructions to each selected SME.
- c. Please refer to AFI 65-103, Temporary Duty Orders, to complete TDY authorizations (orders).
- d. A commander's interview letter must be provided to AETC A9 SAS/OSF before a TDY authorization (order) will be approved.
- e. Provide a copy of the TDY authorization (order) to AETC A9 SAS/OSF when the authorization (order) is not completed in DTS.
- f. TDY authorization (order) of the SMEs must include the following statements in the "Other Authorizations" section:
  - 1) Indicate highest security clearance (item 8 if not completed in DTS).
  - 2) Identify the SME by CAFSC in (item 9 if not completed in DTS).
  - 3) If a member elects POV travel, must reflect (item 12 if not completed in DTS) "Mileage reimbursement and per diem limited to constructive cost of common carrier transportation and related per diem as determined in JTR, travel time limited to one travel day to and one travel day from the TDY location."

- 4) Use the estimated cost given in the fund cite message in item 14 (if not completed in DTS).
- 5) Reflect the team project number in (item 16 if not completed in DTS).
- 6) Also include the following instructions in (item 16 if not completed in DTS):
  - a) Government meals are available and directed (Government meal rate applies).
  - b) The project may not take the entire time allotted for the TDY.
  - c) SAS does not have a uniform wear policy.
  - d) Civilian attire is authorized for special agents (for 7S0X1 personnel only).
  - e) Report to Bldg 118, B Street East, Randolph AFB TX, for quarter's assignment. Reservations by team project number have been made. When reporting to lodging, provide the desk with team project number.
  - f) Report to 73 Main Circle, Bldg 661, between 07:15 and 07:30 hours on reporting date for briefing and in processing.
  - g) Members will be signed in effective the date and time of arrival at JBSA-Randolph AFB.
  - h) Alternate means, such as Secure Video Teleconference (SVTC) or other web-based communications are not sufficient to accomplish travel objectives. Member will participate in development of enlisted promotion tests which contain controlled test material.
- 7) Stipulate complete SAS fund cite in item 19 (and unit's fund cite when required) when not completed in DTS.
  - g. If SMEs have any questions regarding their TDY, they should contact [afoms.tea@randolph.af.mil](mailto:afoms.tea@randolph.af.mil). This applies particularly to those personnel who have received short notice notification (less than 2 weeks) of their selection.

6. **Key for TRWs.** 17 TRW — Goodfellow; 37 TRW — Lackland; 81 TRW — Keesler; 82 TRW — Sheppard.

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T C	A G S C	A F I M C	A F S O C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
30 Oct 23	001-25 (11 Days)	3:1C072		1			1	1		<b>AETC, AFMC, and AMC:</b> SMEs must a minimum of 7 years' experience in AFS, have a diverse background in multiple commands, overseas experience, be a Vector 1 or Vector 2, and have both HARM and SARM experience.				
	002-25 (11 Days)	3:1Z171	2					1		<b>ACC and AFSOC:</b> SMEs with a minimum of 8 years' experience in the AFS, 7-level, current National Registry Paramedic certified, and SEIs 340 and 341. Must be qualified as a static line and military freefall jumpmaster IAW 10-3503 and diver supervisor IAW 10-3504.				
	003-25 (11 Days)	3:2A772	1		1				1	<b>ACC:</b> SME with 3 years' fighter, 6 years' in AFS. <b>AFGSC:</b> SME with 3 years' bomber, 6 years' in AFS. <b>AMC:</b> SME with 3 years' heavy aircraft, 6 years' in AFS.				
	005-25 (11 Days)	3:4D071		1			1	1		<b>AETC, AFMC, and AMC:</b> SMEs with a minimum of 5 years' experience in AFS with preventive medicine and clinical nutrition experience.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A	A	A	A	A	A	A	Other	Special Experience Requirements (Comments)	17	37	81	82
			C	T	G	I	M	S	M			T	T	T	T
			C	C	C	C	C	C	C			W	W	W	W
	004-25 (12 Days)	3:4P071	1	1					1		<b>ACC, AETC, and AMC:</b> SMEs with a minimum of 5 years' experience in AFS with outpatient pharmaceutical, controlled substance activities and operational management experience.				
27 Nov 23	007-25 (17 Days)	3:2A571							3		<b>AMC:</b> 1 SME with Special Air Mission (SAM) experience, 1 SME with C-17 experience, and 1 SME with C-130 experience.				
	008-25 (12 Days)	3:2A675	1						2		<b>ACC:</b> SME with hydraulics experience on fighter aircraft. <b>AMC:</b> 1 SME with hydraulics experience on tanker aircraft (KC-135 & KC-46 preferred), and 1 SME with hydraulics experience on cargo aircraft (C-17 preferred).				
	010-25 (12 Days)	3:4Y071	1	1					1		<b>ACC, AETC, and AMC:</b> SMEs must have a minimum of 2 years' experience in AFS and must include minimum 1-year experience in current 4Y071 or 4Y071H operations position.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A	A	A	A	A	A	A	Other	Special Experience Requirements (Comments)	17	37	81	82
			C	T	G	I	M	S	M			T	T	T	T
			C	C	C	C	C	C	C			W	W	W	W
	011-25 (12 Days)	3:2T377				3					<b>ACC:</b> SME with a minimum of 5 years' experience and squadron-level materiel control management, workload control, maintenance scheduling, TCTO management and depot. <b>AFMC:</b> (VSCOS) 1 SME with a minimum of 5 years' experience with knowledge in fleet support and analysis duties, and 1 SME with a minimum of 5 years' experience with knowledge in fleet management compliance and procurement duties.				
	012-25 (12 Days)	3:4A171	1	1			1				<b>ACC, AETC, and AFMC:</b> SMEs with DMLSS experience and a minimum of 5 years' experience in this AFS.				
	013-25 (11 Days)	3:3E171				3					<b>ACC:</b> SMEs with a minimum of 5 years' experience in refrigeration and air conditioning. Deployment experience preferred. <b>AETC:</b> SME with a minimum of 5 years' experience in AFS. <b>AMC:</b> SME with a minimum of 5 years' experience in heating systems. Deployment experience preferred.				
08 Jan 24	014-25 (12 Days)	3:1C171	1	1					1		<b>ACC, AETC, and AMC:</b> SMEs with both RAPCON and control tower experience, deployed experience within the last 6 years', and a minimum of 5 years' in AFS.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A	A	A	A	A	A	A	Other	Special Experience Requirements (Comments)	17	37	81	82
			C	T	G	I	M	S	M			T	T	T	T
			C	C	C	S	M	C	O			R	R	R	R
												W	W	W	W
	016-25 (18 Days)	3:2A673	1	1	1						ACC: SME with a minimum of 2 years' current F-22 experience. AETC: SME with a minimum of 2 years' current F-15 or F-16 experience. AFGSC: SME with a minimum of 2 years' current B-1 or B-2 experience.				
	017-25 (18 Days)	3:2M072			3						AFGSC: SMEs with broadest possible background in Minuteman weapon systems, space launch, and operational wing procedures. Note: Technician and team chief preferred.				
	018-25 (18 Days)	2:2P071	1						1	1	ACC, AMC, PACAF: SMEs with a minimum of 4 years' bench experience.				
	019-25 (18 Days)	3:4R071S		1			1		1		AETC: SME from B shred. AFMC: SME from A shred. AMC: SME from C shred. SMEs must have a minimum of 2 years' experience in AFS and must include minimum 1-year experience in current 4R071-shred operations position.				



Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G C	A I S	A M C	A S C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	021-25 (12 Days)	3:3F271	1	1					1		<p><b>ACC:</b> SME with a minimum of 4 years' experience in the AFS with either 4 years' continuous service or 4 years' experience with at least 1 year of continuous service just before selection as an SME. Must have 3 years' Maintenance Training experience.</p> <p><b>AETC:</b> SME with a minimum of 4 years' experience in the AFS with either 4 years' continuous service or 4 years' experience with at least 1 year of continuous service just before selection as an SME. Must have 2 years' Base Training experience.</p> <p><b>AMC:</b> SME with a minimum of 4 years' experience in the AFS with either 4 years' continuous service or 4 years' experience with at least 1 year of continuous service just before selection as an SME. Must have 3 years' Unit Training inexperience.</p>				
	022-25 (12 Days)	3:3E771				3					<b>ACC, AFGSC, and AMC:</b> SMEs with 10 years' experience in this AFS.				
05 Feb 24	023-25 (12 Days)	3:1C873	1	1					1		<b>ACC, AETC, and AMC:</b> SMEs must have 6 years in the AFS.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G S	A I M C	A F M C	A F S O C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	024-25 (12 Days)	3:1Z371	2							1	<p><b>PACAF:</b> SME with at least 5 years' experience in the career field. Also, have SEI 279 (JTAC Instructor) and FTU</p> <p><b>ACC:</b> 2 SMEs, 1 SME with at least 5 years' experience in the career field. Also, have SEI 279 (JTAC Instructor). 1 SME with at least 5 years' experience in the career field. Also, have SEI 045 (Tactical Air Control System Direct Air Support Center/Air Support Operations Center (TACS DASC/ASOC).</p>				
	025-25 (5 Days)	3:2A671C	1		1				1		<p><b>ACC:</b> SME with TF33 and/or TF34 engines experience.</p> <p><b>AFGSC:</b> SME with TF33 engine experience.</p> <p><b>AMC:</b> SME with F117 and/or F108 and/or F138 engine experience.</p> <p><b>This will be a VTD project.</b></p>				
	026-25 (12 Days)	3:2F071	1	1			1				<p><b>ACC, AETC, and AFMC:</b> SMEs with at least 14 years' experience in this AFS and who preferably graduated from 9-level Planning Operations &amp; Logistics Course (POL) and with 3 or more AFSC SEIs (034, 035, 036, 040, 041, 0369) or knowledge preferred.</p>				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G S	A I M S	A F M C	A F S C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	027-25 (12 Days)	3:4A271	1	1					1		<b>ACC, AETC, and AMC:</b> SMEs with DMLSS experience and a minimum of 5 years' experience in this AFS.				
	028-25 (11 Days)	3:3E271				3					<b>ACC:</b> SME with a minimum of 5 years' experience in AFS, recent deployment experience (within 5 years), and attendance at the Pavements Maintenance, Inspection, and Repair Course. <b>AFMC:</b> SME with a minimum of 10 years' experience in AFS, recent deployment experience (within 5 years), and attendance at the Pavements Maintenance, Inspection, and Repair Course. <b>AMC:</b> SME with a minimum of 10 years' experience in AFS.				
	029-25 (12 Days)	3:4N171	1	1			1				<b>ACC, AETC, and AMC:</b> SMEs with a minimum of 5 years' experience in AFS.				
	030-25 (12 Days)	3:4H071		1			1		1		<b>AETC, AFMC, and AMC:</b> SMEs with a minimum of 5 years' experience in AFS with respiratory therapy, pulmonary function testing, and cardiopulmonary laboratory activity experience.				
26 Feb 24	031-25 (12 Days)	3:2A377	2	1							<b>ACC:</b> SMEs with F-22 experience. <b>AETC:</b> SME with F-35 experience.				
	032-25 (1 Day)	3:2A671F		1							<b>AECC:</b> Single SME Review with fighter aircraft experience				

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	033-25 (12 Days)	3:2W271			2					1	<p><b>AFGSC:</b> SMEs with ICBM, cruise missile, gravity bomb, and USAFE WS3 experience.</p> <p><b>USAFE:</b> SME with ICBM/cruise missile and gravity bomb experience, and a minimum of 2 years' experience as a 7-level.</p> <p>Note: Recommend all SMEs must have a minimum of 5 years' experience in AFS.</p>				
	034-25 (12 Days)	3:2T171				3					<p><b>ACC:</b> SME with a minimum of 5 years' experience and recent overseas/deployment experience. Most recent experience must include 3 years' experience in Deployment and Distribution flight and/or Ground Transportation element.</p> <p><b>AETC and AMC:</b> SMEs with a minimum of 5 years' experience. Most recent experience must include 3 years' experience in Deployment and Distribution flight and/or Ground Transportation element</p>				
	035-25 (12 Days)	3:6C071	1	1					1		<p><b>ACC:</b> SME with a minimum of 8 years' experience in contracting with one overseas tour.</p> <p><b>AETC:</b> SME with level II Contracting Acquisition Professional Development Program (APDP) certification.</p> <p><b>AMC:</b> SME with contingency/deployment experience and operational experience.</p>				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T C	A G S C	A F I S C	A F M C	A F S O C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	036-25 (12 Days)	3:3E871				3					<b>ACC, AFMC, and AMC:</b> SMEs with a minimum of 10 years' experience in this AFS.				
	037-25 (12 Days)	3:4J072	1	1			1				<b>AETC, AFGSC, and AFMC:</b> SMEs must have a minimum of 2 years' experience in AFS and must include a minimum of 1 year experience in current 4J072 operations position.				
	038-25 (12 Days)	3:3E471				3					<b>ACC, AFGSC, and AMC:</b> SMEs with a minimum of 5 years' experience in AFS. At least one SME who is a recent overseas returnee.				
18 Mar 24	039-25 (12 Days)	3:1Z271	1					2			<b>AETC and AFSOC:</b> SMEs with a minimum of 5 years' experience in AFS with combat experience.				
	071-25 (12 Days)	3:1W071	1	1					1		<b>ACC:</b> SME assigned to an Army unit. <b>AETC:</b> Upgrade Training Manager. <b>AMC:</b> SME assigned to a weather flight or MAJCOM staff. Must have current experience in contingency operations. A recent overseas returnee is highly desirable.				
	040-25 (12 Days)	3:2A374	3								<b>ACC:</b> 1 SME with a minimum of 2 years current F-15 experience, 1 SME with a minimum of 2 years current F-16 experience, and 1 SME with a minimum of 2 years current A-10 experience.				
	041-25 (12 Days)	3:2A771	1		1				1		<b>ACC, AFGSC, and AMC:</b> SMEs with a minimum of 10 years' experience in AFS.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G	A I	A F	A M	A S	A O	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	042-25 (12 Days)	3:4E071	1	1			1					<b>ACC, AETC and AFMC:</b> SMEs with a minimum of 5 current and consecutive years' experience in AFS. Proficiency in the areas of Epidemiology, Medical Entomology, Deployment Medicine, Occupational Health, Food Safety and Sanitation, and Public Health Responsibilities in Deployed/Humanitarian Operations.				
	043-25 (12 Days)	3:4C071		1	1		1					<b>AETC, AFGSC, and AFMC:</b> SMEs with a minimum of 5 years' experience and CADAC (Certified Alcohol and Drug Abuse).				
	044-25 (19 Days)	3:3E371				3						<b>ACC:</b> SMEs with experience in masonry and carpentry; Red Horse preferred. <b>AMC:</b> SME with metal and welding experience and Prime Beef preferred.				
	045-25 (12 Days)	3:4N171S	1	1			1					<b>ACC:</b> B-shred SME with a minimum of 5 years' experience in AFS. <b>AETC:</b> C-shred SME with a minimum of 5 years' experience in AFS. <b>AMC:</b> D-shred SME with a minimum of 5 years' experience in AFS.				
08 Apr 24	047-25 (12 Days)	3:1T071	1	1				1				<b>ACC, AETC, and AFSOC:</b> SMEs with a minimum of 6 years' experience in the AFS and recent deployment experience with at least assignments in two different MAJCOMS.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G	A I	A M	A S	A O	A M	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	048-25 (12 Days)	3:2A574			2					1		<b>AFGSC:</b> 1 SME with B-1 experience, and 1 SME with B-52 experience. <b>AMC:</b> SME with KC-46 experience.				
	049-25 (5 Days)	3:2A671 H	1					1	1		<b>VTD</b>	<b>ACC:</b> SME with T-700 engine experience. <b>AFSOC and AMC:</b> SMEs with AE2100D3 engine experience. PROJECT IS NOW A VTD				
	051-25 (12 Days)	3:2T071				3						<b>ACC:</b> SME with extensive experience in cargo movement, receiving and packing, and crating. <b>AFGSC:</b> SME with extensive knowledge in personal property shipments, temporary storage, and policy. <b>AMC:</b> SME with extensive knowledge of passenger movement, hazardous cargo shipments, and cargo movement. Recent overseas experience is highly desirable.				
	053-25 (12 Days)	3:3N076	1							1	1	<b>ACC:</b> SME with experience at Wing PA office and combat camera. <b>AFPA:</b> SME with experience at Combat Camera and American Forces Network assignments. <b>AMC:</b> SME with experience at Wing PA office and video production centers.				

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			C	E	F	F	F	F	M			T	T	T	T
			C	T	G	I	M	S	C			R	R	R	R
			C	S	C	S	C	O	C			W	W	W	W
	054-25 (12 Days)	3:2S071	1				1		1		ACC: SME with a minimum of 4 years' experience in performing operations compliance and quality assurance (QA) activities, RSP/Customer Service/Contingency Operations. AFMC: SME with MICAP, Stock Control, and Equipment Management experience. AMC: SME assigned to LRS with a minimum of 4 years of general supply activities experience.				
29 Apr 24	055-25 (19 Days)	3:2A071	1		1				1		ACC: SME with 2A0X1P experience AFGSC: SME with 2A0X1M experience AFSOC: SME with 2A0X1K experience				
	015-25 (18 Days)	3:2A378	2	1							ACC: SMEs with MQ-9 experience. AETC: SME with RQ-4 experience.				
	056-25 (12 Days)	3:2A374	3								ACC: 1 SME with a minimum of 2 years current F-35 experience, 1 SME with a minimum of 2 years current F-22 experience, and 1 SME with a minimum of 2 years current RPA experience.				
	057-25 (19 Days)	3:2M073			2					1	AFGSC: SMEs with core FMS ICBM weapons system experience; PREL and/or HICS experience desired. If possible/desired, one SME have experience as a 3-level instructor. USSF: SME with current space launch experience and recent ICBM experience.				



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	058-25 (19 Days)	3:4R071	1	1						1		<b>ACC, AETC, and AMC:</b> SMEs must have a minimum of 2-years' experience in AFS and must include minimum 1-year experience in current 4R071 operations position.				
	052-25 (19 Days)	3:3E671				3						<b>ACC, AFGSC, and AMC:</b> SMEs with recent contingency/deployment (within 3 years); 2 years' experience supervising and/or working activities within Requirements and Optimization; 2 years' experience supervising and/or working in Materiel Control; 1 year experience supervising or working in Service Contracts.				
	060-25 (12 Days)	3:4B071			1			1	1			<b>AFSOC:</b> SME with current (2021-2023) medical readiness experience. <b>AFGSC:</b> SME with PCO, PT admin, and managed care experience. <b>AMC:</b> SME with resource management and systems experience. <b>AFSOC, AFGSC, and AMC:</b> SMEs must have a minimum of 5 years' experience in AFS.				
	061-25 (19 Days)	3:3E072				3						<b>ACC:</b> SME with recent aircraft arresting systems experience and 5 years in AFS. <b>AMC:</b> SME with recent overseas/deployment experience and 5 years in AFS. <b>USSF:</b> SME with 5 years' experience in AFS.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G	A I	A M	A S	A O	A M	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
03 Jun 24	062-25 (12 Days)	3:2A373	2	1								ACC: 1 SME with F-15 experience, and 1 SME with U-2 or A-10 experience. AETC: SME with F-16 experience.				
	063-25 (2 Day)	3:2A674		1							VTD	AETC: Single SME Review.				
	064-25 (12 Days)	4:2W171	1	1	1						(1) PACAF or USAFE	ACC: SMEs with any combination of the following experience: A-10, F-15, F-16, F-22, and HH-60 airframes. SME must be a FEMALE. AETC: SME with MQ-9 experience. AFGSC: SME with any combination of the following experience: B-1, B-2, and B-52 airframes and nuclear bombs and/or cruise missile experience. PACAF/USAFE: SME with any combination of the following experience: A-10, F-15, F-16, F-22, and HH-60 airframes. Note: An SME from PACAF/USAFE is preferred. If cost is an issue, ACC can be tasked.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A	A	A	A	A	A	A	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	065-25 (12 Days)	3:4Y072		2					1		<b>AETC and AMC:</b> SMEs must have a minimum of 2-years' experience in AFS and must include minimum 1-year experience in current 4Y072 laboratory operations position. <b>PREFERRED:</b> SME with large lab experience and/or certification from NADL.				
	067-25 (12 Days)	3:3E571	1		1				1		<b>ACC, AFGSC, and AMC:</b> SMEs with a minimum of 10 years' experience in this AFS.				
	020-25 (18 Days)	3:6F071					3				ACC, AETC, and AMC: SMEs with base-level financial analysis and/or resource advisor experience, and customer service experience. Deployment/overseas operations experience and a minimum of 5 years' experience as a 7-skill level.				
24 Jun 24	068-25 ( Days)	3:1C771								<b>Only 1 SME NEEDED FROM THE LOCAL AREA</b>	<b>LOCAL SME REVIEW:</b> SME with a minimum of 5 years' experience in this AFS and who are directly involved in or supervising day to day airfield management operations				
	084-25 (5 Days)	3:4N071C	1	1					1		<b>ACC:</b> SME with a minimum of 5 years' experience in AFS. <b>AETC:</b> SME with a minimum of 5 years' experience in AFS – previous instructor experience preferred. <b>AFSOC:</b> SME with a minimum of 5 years' experience in AFS.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A	A	A	A	A	A	A	A	Other	Special Experience Requirements (Comments)	17	37	81	82
			C	T	G	I	M	S	O	C			T	T	T	T
			C	S	C	S	C	O	C				R	R	R	R
													W	W	W	W
	070-25 (5 Days)	3:7S071									3	<b>AFOSI:</b> SMEs, with a minimum of 5 years' experience in AFS, experience with Counter-Intelligence Support & Research, Protective Service Ops, Emergency Expense Funds.				
8 Jul 24	050-25 (12 Days)	3:2G071				3						<b>AFIMSC:</b> 1 SME with experience in performing deployment, employment, and redeployment planning activities, 1 SME with experience in performing integrated deployment system (IDS) activities and support management (SAM) activities, and 1 SME with experience in performing deployment control center (DCC) activities and reserve (WRM) management.				
	009-25 (19 Days)	3:2M071			2						1	<b>AFGSC:</b> 1 SME with ALCM/CALCM weapons system experience, VACE experience desired, ALCM specific experience is highly desired, and 1 SME with ICBM weapons systems experience; ELAB experience desired. <b>USSF:</b> SME with current space launch experience and recent ICBM experience.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G	A I	A M	A S	A O	A C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	073-25 (19 Days)	4:3P071	1	1	1						1	<p><b>ACC:</b> SME currently assigned to an operational unit.</p> <p><b>AETC:</b> SME currently assigned to an operational unit with canine handling experience.</p> <p><b>AFGSC:</b> SME currently assigned to a missile security unit and a minimum of 3 years' nuclear security and/or WSA experience.</p> <p><b>HAF:</b> SME currently assigned to A4S Operational Division.</p>				
	075-25 (19 Days)	3:3F071		2			1					<p><b>AETC:</b> SMEs with a minimum of 3-4 years' experience in this AFS and a minimum of 3 years of MPS experience. Deployment experience in the last 3 years is desirable.</p> <p><b>AFMC:</b> SME with a minimum of 3-4 years' experience in the AFS, a minimum of 3 years of MPS experience and recent experience with Space Force personnel procedures. Deployment experience in the last 3 years is desirable.</p>				
	076-25 (19 Days)	3:1H071	1	2								<p><b>AETC:</b> SMEs Personnel with Specialized Undergraduate Pilot Training SUPT experience.</p> <p><b>ACC:</b> SME with Aerospace Physiological Training Team (APTT) experience.</p>				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G S	A I M C	A F M C	A F S O C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	077-25 (12 Days)	3:3E473				3					<b>ACC and AMC:</b> SMEs with a minimum of 6 years' shop experience as certified pest managers in Categories 3, 5, 6, 7, and 8—3, Ornamental and Turf; 5, Aquatic; 6, Right-of-Way; 7, Industrial, Institutional, Structural, and Health-related; and 8, Public Health.				
	078-25 (19 Days)	3:1D171	1	1					1		<b>ACC:</b> SME with deployment experience in Client Systems and background in small computer maintenance activities including client device repair. <b>AETC:</b> SME with a minimum of 5 years' experience in Training Programs and work center management. <b>AMC:</b> SME with a minimum of 3 years' experience in Quality Assurance, Safety Programs and Risk Management.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A	A	A	A	A	A	A	Other	Special Experience Requirements (Comments)	17	37	81	82
			C	T	G	I	M	S	C			T	T	T	T
			C	C	S	M	C	O	C			W	W	W	W
	097-25 (19 Days)	3:5R071	1	1					1		<p><b>ACC:</b> SME with current hands-on experience with the chapel Budget Execution Report or Program Objectives Memorandum (BER or POM). Current experience with statement of works, GPC management, and chapel contracting procedures. Recent overseas experience highly desirable.</p> <p><b>AETC:</b> SME with current experience with intervention counseling, traumatic stress response (TSR) or trained crisis response (TCR) procedures, and has developed support plans, and other than readiness support activities. Recent (within 3years) deployment experience highly desired.</p> <p><b>AMC:</b> SME who previously held an NCOIC and/or Supt-level position with current experience in establishing logistics requirements, such as personnel, equipment, tool, parts, supplies or workspace.</p> <p><b>ACC, AETC, and AMC:</b> SMEs must have a minimum of 5 years' experience.</p>				
5 Aug 24	080-25 (12 Days)	3:1Z471		1				2		<p><b>AETC:</b> SME from the group staff experience preferably from Stan Eval.</p> <p><b>AFSOC:</b> 1 SME with RSLC or equivalent experience, and 1 SME with recent experience in contingency operations.</p>					

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G C	A F S C	A I M C	A F M C	A S O C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	081-25 (5 Days) VTD	3:2A676	1		1					1		ACC: SME with fighter aircraft and backshop experience. AFGSC: SME with bomber aircraft and backshop experience. AMC: SME with tanker/cargo aircraft and backshop experience.				
	082-25 (12 Days)	3:2A775	2		1							ACC: 1 SME with F-22, and 1 SME with F-35 experience. AFGSC: SME with B-2 experience. ACC and AFGSC: SMEs with a minimum of 5 years' LO experience and 1 year on the airframe they represent.				
	083-25 (12 Days)	3:4T072		2			1					AETC and AFMC: SMEs with a minimum of 5 years' experience in this AFS.				
	006-25 (12 Days)	3:3F471	1	1						1		ACC, AETC, and AMC: SME with a minimum of 4 years' experience in the AFS with either 4 years' continuous service or 4 years' experience with at least 1 year of continuous service just before selection as an SME.				



Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T	A G	A I	A M	A S	A O	A M	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	069-25 (12 Days)	3:4V071	1	1						1		<p><b>ACC:</b> SME with a minimum of 5 years' experience in Ophthalmology surgical activities.</p> <p><b>AETC:</b> SME with a minimum of 5 years' experience in Ophthalmic support activities and ordering/dispensing optical devices.</p> <p><b>AMC:</b> SME with experience in General Ophthalmic and Medical Readiness activities.</p>				
	085-25 (10 Days)	3:3E071				3						<b>ACC, AFGSC, and AMC:</b> SMEs with interior/exterior electrical experience.				
	086-25 (12 Days)	5:00035/ 00036								5		AETC A9 SAS/OSF coordinates with AF/A1LE, Chief's Group, for selection of CMSgt SMEs.				
	087-25 (12 Days)	1:3E971				1						<b>ACC, PACAF, and USAFE:</b> SMEs with a minimum of 8 years' experience in this AFS.				
26 Aug 24	088-25 (5 Days)	3:1C571	3									<b>ACC:</b> 1C5D SME currently assigned to a CRC unit with data link experience requirements JTIDS-100, 1 SME currently assigned to an AOC unit with data link experience requirements JTIDS-102, and 1 SME (non-MDS specific) with a data link experience requirement of JT-201				
	089-25 (5 Days)	2:4J072A		1						1		<b>AETC and PACAF:</b> SMEs must have a minimum of 2-years' experience in AFS and must include minimum 1-year experience in current 4J072A operations position.				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T C	A G S C	A F I S C	A F M C	A F S O C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	090-25 (5 Days)	3:1S071	1		1				1		<p><b>ACC:</b> SME with experience in writing safety inspection reports, conducting safety inspection follow-up actions, lock-out/tag-out programs, mishap prevention programs. Has evaluated and assigned risk assessment codes (RACs).</p> <p><b>AFGSC:</b> SME with experience in writing mishap reports and summaries. Experience in supervisory safety training.</p> <p><b>AMC:</b> SME with experience at the wing level in evaluating HAZCOM programs and risk management (RM) programs.</p>				
	091-25 (5 Days)	3:4T071	1	1			1				<p><b>ACC, AETC and AFMC:</b> SMEs with a minimum of 6 years' experience, clinical chemistry and supply experience.</p>				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A	A	A	A	A	A	A	Other	Special Experience Requirements (Comments)	17 TRW	37 TRW	81 TRW	82 TRW
09 Sep 24	092-25 (19 Days)	3:1P071	1	1					1		<p><b>ACC:</b> 1P0X1A SME with flying helmets, COMBAT EDGE oxygen masks, Anti-G Suits, NVG, CSEL and a minimum of 4 years' ACES II parachute and survival kit experience.</p> <p><b>AETC:</b> 1P0X1A or 1P0X1B SME with flying helmets, NVG, and at least 4 years backstyle parachutes/or ACES II parachute and survival kit experience.</p> <p><b>AMC:</b> 1P0X1B SME with flying helmets, NVG, CSEL and at least 4 years' backstyle parachute and multi-place life rafts experience.</p> <p><b>ACC, AETC, and AMC:</b> In addition to defined mission set requirements, SMEs must have a minimum of 10 years' experience in this AFS. SMEs will have a current AFE Enlisted Deliberate Development Board vector.</p>				
	093-25 (17 Days)	3:2A572	2					1			<p><b>ACC:</b> 2 SMEs with HH-60 experience.</p> <p><b>AFSOC:</b> SME with CV-22 experience</p>				
	094-25 (19 Days)	3:2A672	1		1				1		<p><b>ACC, AFGSC, and AMC:</b> SMEs with a minimum of 3 years current AGE experience with 2 years of experience within assigned MAJCOM.</p>				
	095-25 (12 Days)	3:2A773	1		1				1		<p><b>ACC:</b> SME with fighter experience.</p> <p><b>AFGSC:</b> SME with bomber experience</p> <p><b>AMC:</b> SME with cargo aircraft experience.</p>				

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A C	A T C	A G S C	A F I S C	A F M C	A F S O C	A M C	Other	Special Experience Requirements (Comments)	17 T R W	37 T R W	81 T R W	82 T R W
	072-25 (19 Days)	4:2A974	1		1				1	1					
	096-25 (19 Days)	4:2W071	1		2			1							
	098-25 (19 Days)	3:2T371				3									

Report Date	TEAM NO. (NO. DAYS TDY)	No & AFSC of SMEs Required	A	A	A	A	A	A	A	Other	Special Experience Requirements (Comments)	17	37	81	82
			C	T	G	I	M	S	M			T	T	T	T
			C	C	C	C	C	C	C			W	W	W	W
	099-25 (19 Days)	3:4N071	1	1					1		<p><b>ACC:</b> SMEs with a minimum of 5 years' experience in AFS.</p> <p><b>AETC:</b> SME with a minimum of 5 years' experience in AFS – Learning Engineer preferred.</p> <p><b>AMC:</b> SMEs with a minimum of 5 years' experience in AFS.</p>				
	100-25 (19 Days)	3:4B071	1	1			1				<p><b>ACC, AETC, and AFMC:</b> SMEs with a minimum of 5 years' experience in AFS with occupational health risk assessment activities experience.</p>				
	101-25 (19 Days)	3:5J071	1	1					1		<p><b>ACC:</b> SME with current general law experience.</p> <p><b>AETC:</b> SME with current military justice experience.</p> <p><b>AMC:</b> SME with current law office management experience.</p>				